

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

June 3, 2013

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, & Abigail Arnold

Staff Present: Town Administrator Michael Branley

Also present: Betty Behrsing, Mike Tartalis, Robyn Haubrich, Tom & Kay Anderson, Judi Miller, Polly Freese, Jan Hicks, John Arnold, BJ Carbee, Lisa Bourbeau, Kitty Houghton, Janet Quilty

CALL TO ORDER: Betsy called the meeting to order at 6:30

Items to Sign

1. Land Use Change Tax for Map 6 Lot 47 Advent Hill Horse Farm
2. Intent to Cut for Map 5 Lots 32, 33 & 34
3. Abatement Application for Map 3 Lot 75-2. Recommendation is to grant the abatement. The Board agreed to grant the abatement.
4. Abatement Application for Map 8 Lot 59. The Board agreed to send it back to the assessor for further review based on a recent survey.
5. Abatement Application for Map 2 Lot 22. Recommendation is to grant it. The Board agreed to grant the abatement.
6. Abatement Application for Map 8 Lot 72. Recommendation is to grant it. The Board agreed to grant the abatement.
7. Abatement Application for Map 20 Lot 4. Recommendation is to deny it. The Board agreed to deny the abatement.
8. Abatement Application for PSNH. Recommendation is to deny it. The Board agreed to deny the abatement.
9. Payables Manifest for June 3
10. Payroll Manifest for June 3
11. Payroll Manifest for May 28
12. Thank you letters to committee members who chose to no longer serve to Lois Leavitt, Gloria Normile, and Becky Meattay
13. Appointment form for Bruce Harrington on the Waste Disposal Committee for 3 years
14. Appointment form for Bub Rokes on the Recreation Commission for 3 years
15. Prosecutor contract with Goffstown – Betsy stated she reviewed Town Counsel's comments to each draft.

MOTION: Scott made a motion to approve the prosecutor contract with Goffstown as written. Seconded by Betsy. All in favor.

16. Response to Janet Quilty regarding her questions about the grader. Scott stated he felt that the Town did not follow the pricing policy properly on the grader because it was not advertised. Abigail felt the letter was fine. Betsy signed the letter.

New Business

1. The Board filled out timber ratings on timber tax reports for Map 6 Lot 27 & 29
2. The Board filled out timber rating on timber tax report for Map 2 Lot 42
3. Proposal from E.W. Sleeper for the poly spreader. It was the only one we received. Scott asked if we were going to buy a smaller one for other truck. The Board agreed to check with him and wait.
4. Invoice for defibrillator as approved at Town Meeting. The Board agreed to hold off on paying the bill to determine if it was advertised.
5. Betsy asked if the Board had reviewed the Board of Selectmen procedures and the Board stated they had not. They will review it at their meeting next week.
6. Scott asked if the Town or the contractor were responsible for purchasing fertilizer and related materials for the Town's properties. Mike stated he thought Scott was correct that it was the Town's responsibility but he would check the contract and get in touch with the Recreation Commission.
7. There was a discussion about getting a permanent outside bulletin board for the Town and a location for it. This would probably not eliminate the need to put out A-frame signs for certain events. Scott suggested having a contest for designing a bulletin board.
8. Scott asked if there were any grants for bamboo removal and Betsy stated not that she knew of. Abigail stated she felt that sort of effort would need to be appropriated by the Town. There was a brief discussion about invasive species management.

Correspondence

1. Mike's weekly update from May 31
2. Memo from Mike regarding vacation – Mike stated one of his nephews is graduating from middle school in Philadelphia so he will not be at work June 17th but Wendy can cover the Board's meeting if they need to meet. Betsy stated she had a late meeting that afternoon and the Board agreed not to meet that week unless something urgent came up.
3. Chief Bell's weekly reports for weeks ending 5/19 & 5/26
4. Email from Janet Quilty regarding seeing Mike at the Memorial Day Event.
5. List of potential properties to be tax deeded after June 12.

Administrative Update

Mike stated he had nothing to report.

Scott stated he wanted to drill a test hole in the side of the Town Hall Annex to try to determine what is causing the paint to flake off. Scott stated he is going to talk to some of the contractors who bid on the project back in 1991.

Approval of Minutes

The Board approved the minutes from May 20 as written.

NEXT BOARD OF SELECTMEN MEETING: 6:30 June 10

ADJOURNMENT: Betsy adjourned the meeting at 7:12.

Respectfully Submitted by Wendy Brien-Baker

Approved on June 24, 2013

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold